



AGENDA

SUBJECT / TITLE: *m*SCOA Fundamentals

ITEM NO.	TOPIC	LEAD
Module 1		
Day 1 : 08h30 to 16h30		
1	Opening, apologies and welcome	Chairperson
2	Introduction of the program	Chairperson
3	<ul style="list-style-type: none"> The Local Government Budget and Financial Management Reform Agenda <i>m</i>SCOA Legislative Framework Benefits of <i>m</i>SCOA How to prepare a <i>m</i>SCOA Road Map 	CIGFARO Trainer
4	Tea	All
5	<ul style="list-style-type: none"> <i>m</i>SCOA Project Steering Committee Audit Value Chain Councilors National and Provincial Treasuries Municipal Money Website (including high level navigation of MFMA Webpage, OAG Webpage and GoMuni) 	CIGFARO Trainer
6	Lunch	All
7	Understanding the <i>m</i> SCOA segments	CIGFARO Trainer
8	Recap and closure for the day	Chairperson

ITEM NO.	TOPIC	LEAD
Module 2		
Day 2 : 08h30 to 16h30		
1	Opening, apologies and welcome	Chairperson
2	Introduction of the program	Chairperson
3	<ul style="list-style-type: none"> Key business processes that underpin <i>m</i>SCOA Minimum system specifications required to comply with the <i>m</i>SCOA Regulations. How to submit documents and data strings to the National Treasury (i.e., register process and upload process Managing Service level agreements 	CIGFARO Trainer
4	Tea	All



ITEM NO.	TOPIC	LEAD
Module 2		
Day 2 : 08h30 to 16h30		
5	<ul style="list-style-type: none"> Reporting requirements in a <i>m</i>SCOA environment Period Control and how to transact and report in period 13, 14 and 15. 	CIGFARO Trainer
6	Lunch	All
8	Module 1 and 2 Assessment	All
9	Recap and closure for the day	Chairperson

ITEM NO.	TOPIC	LEAD
Module 3		
Day 3 : 08h30 to 16h30		
1	Opening, apologies and welcome	Chairperson
2	Introduction of the program	Chairperson
3	<ul style="list-style-type: none"> Local Government (LG) Accountability Cycle Linking the IDP to <i>m</i>SCOA segments Linking the IDP to the MTREF budget Budgeting in <i>m</i>SCOA Transacting in <i>m</i>SCOA 	CIGFARO Trainer
4	Tea	All
5	Water Inventory	CIGFARO Trainer
6	Lunch	All
7	Cash flow (<i>m</i> SCOA Circular 10 & 11)	CIGFARO Trainer
8	Recap and closure for the day	Chairperson

ITEM NO.	TOPIC	LEAD
Module 3		
Day 4 : 08h30 to 16h30		
1	Opening and welcome	Chairperson
2	Introduction of the program	Chairperson
3	VAT (<i>m</i> SCOA Circular 12)	CIGFARO Trainer
4	Tea	All
5	Grants (<i>m</i> SCOA Circular 13)	CIGFARO Trainer
6	Lunch	All



national treasury

Department:
National Treasury
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7	Construction-Work-In Progress (<i>mSCOA Circular 7</i>)	CIGFARO Trainer
8	Virements (<i>mSCOA Circular 8</i>)	
9	Recap and closure for the day	Chairperson

ITEM NO.	TOPIC	LEAD
Module 3		
Day 5 : 08h30 to 14h30		
1	Opening and welcome	Chairperson
2	Disaster Reporting (<i>mSCOA Circular 14</i>)	CIGFARO Trainer
3	Working through practical examples	<i>mSCOA</i> Technical Advisors
4	Tea	All
5	Module 3 Assessment	All