



# ICT Workshop

02-03 June 2026

Emperors Palace, Gauteng

Please complete the form in block letters.

**Booking will only be confirmed on receipt of your registration form and full payment**

**A) DETAILS OF EMPLOYER / MUNICIPALITY and APPROVAL by OFFICER RESPONSIBLE FOR PAYMENT**

<u>Name of Employer / Municipality</u>	<u>Name of person responsible for payment</u>
_____	Surname & Initials _____
Postal Address _____	Designation _____
_____	Telephone No _____
Postal Code _____	Fax No _____
VAT Registration No. _____	E-Mail _____

I hereby acknowledge that I have read and understood the terms and conditions of registration:

Surname \_\_\_\_\_ & Initials \_\_\_\_\_ Designation \_\_\_\_\_

Signature \_\_\_\_\_

**Earn 10 CPD Points for attendance**

Registration Fees Payable	Attendance Fee
<b>CIGFARO Members</b>	<b>R 4 999,00</b>
<b>Non-Members - Government</b>	<b>R 5 499,00</b>
<b>Non-Members - Private Sector</b>	<b>R 5 999,00</b>

Registrations closes Friday, 29 May 2026

**10% discount on registering 5-9 delegates and 15% discount on registering 10 and more delegates**

**B) DETAILS OF DELEGATES** **Terms & Conditions**

1	Surname:		<b>PAYMENT OF THE CONFERENCE FEE INCLUDES:</b> • Attendance at the conference and entrance to exhibition; • A conference bag with information; • Refreshments and lunches at the conference venue; <b>CANCELLATION</b> • You may cancel without penalty if written cancellation requests are received up to and including 45 days prior to the start of the conference. • Due to financial obligations incurred by the CIGFARO, a credit voucher less 50% of the registration fee will be issued for written requests received up to and including 21 days prior to the start of the conference. • No refunds or credits will be issued on cancellation requests received less than 21 days prior to the start of the event. • Substitution is permitted at any time provided the name changes are communicated to the organisers by fax or e-mail. • In the event of unforeseen circumstances the organisers reserve the right to change the programme. <b>Please Note: While reasonable care will be made to protect delegates' personal information, some contact information 'may' be provided to Conference Exhibitors for purposes of promoting their products/services.</b>
	Caller Name:		
	ID NO.:		
	Designation:		
	Cell No:		
	E-Mail:		
Dietary Requirement:			
2	Surname:		<b>PAYMENT OF THE CONFERENCE FEE INCLUDES:</b> • Attendance at the conference and entrance to exhibition; • A conference bag with information; • Refreshments and lunches at the conference venue; <b>CANCELLATION</b> • You may cancel without penalty if written cancellation requests are received up to and including 45 days prior to the start of the conference. • Due to financial obligations incurred by the CIGFARO, a credit voucher less 50% of the registration fee will be issued for written requests received up to and including 21 days prior to the start of the conference. • No refunds or credits will be issued on cancellation requests received less than 21 days prior to the start of the event. • Substitution is permitted at any time provided the name changes are communicated to the organisers by fax or e-mail. • In the event of unforeseen circumstances the organisers reserve the right to change the programme. <b>Please Note: While reasonable care will be made to protect delegates' personal information, some contact information 'may' be provided to Conference Exhibitors for purposes of promoting their products/services.</b>
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	ID NO.:		
	Designation:		
	Cell No:		
	E-Mail:		
Dietary Requirement:			

Banking details: \_\_\_\_\_ ABSA  
 Bank, A/c 0170 167 376, Branch 632005  
 VAT Number: 4220122701/CSD Number MAAA0129791  
 \*all prices includes VAT

**Total Payment** R \_\_\_\_\_

**Tax invoice** Yes/No

**For more information e-mail [ceo@cigfaro.co.za](mailto:ceo@cigfaro.co.za) or contact the office 011-394-0879**

Please quote Organisation or invoice number on deposit slips.

Kindly email proof of payment to [ceo@cigfaro.co.za](mailto:ceo@cigfaro.co.za)