



# mSCOA Workshop 2026

01-03 December 2026

Emperors Palace, Gauteng

Please complete the form in block letters.

**Booking will only be confirmed on receipt of your registration form and full payment**

**A) DETAILS OF EMPLOYER / MUNICIPALITY and APPROVAL by OFFICER RESPONSIBLE FOR PAYMENT**

Name of Employer / Municipality

Name of person responsible for payment

Postal Address

Surname & Initials

Designation

Telephone No

Postal Code

Fax No

VAT Registration No.

E-Mail

I hereby acknowledge that I have read and understood the terms and conditions of registration:

Surname \_\_\_\_\_ & Initials \_\_\_\_\_ Designation \_\_\_\_\_

Signature \_\_\_\_\_

**Earn 15 CPD Points for attendance**

Registration Fees Payable

Attendance Fee

CIGFARO Members

R 5 665,00

Non-Members - Government

R 6 952,00

Non-Members - Private Sector

R 8 195,00

Registrations closes  
Wednesday, 27 November  
2026

*10% discount on registering 5-9 delegates and 15% discount on registering 10 and more delegates*

**B) DETAILS OF DELEGATES** **Terms & Conditions**

<b>1</b>	Surname: Caller Name: ID NO.: Designation: Cell No: E-Mail:	Dietary Requirement:	<p><b>PAYMENT OF THE CONFERENCE FEE INCLUDES:</b></p> <ul style="list-style-type: none"> <li>• Attendance at the conference and entrance to exhibition;</li> <li>• A conference bag with information;</li> <li>• Refreshments and lunches at the conference venue;</li> </ul> <p><b>CANCELLATION</b></p> <ul style="list-style-type: none"> <li>• You may cancel without penalty if written cancellation requests are received up to and including 45 days prior to the start of the conference.</li> <li>• Due to financial obligations incurred by the CIGFARO, a credit voucher less 50% of the registration fee will be issued for written requests received up to and including 21 days prior to the start of the conference.</li> <li>• No refunds or credits will be issued on cancellation requests received less than 21 days prior to the start of the event.</li> <li>• Substitution is permitted at any time provided the name changes are communicated to the organisers by fax or e-mail.</li> <li>• In the event of unforeseen circumstances the organisers reserve the right to change the programme.</li> </ul> <p><b>Please Note:</b> While reasonable care will be made to protect delegates' personal information, some contact information 'may' be provided to Conference Exhibitors for purposes of promoting their products/services.</p>
<b>2</b>	Surname: Caller Name: ID NO.: Designation: Cell No: E-Mail:	Dietary Requirement:	
<b>3</b>	Surname: Caller Name: ID NO.: Designation: Cell No: E-Mail:	Dietary Requirement:	

Banking details: ABSA  
 Bank, A/c 0170 167 376, Branch 632005  
 VAT Number: 4220122701/CSD Number MAAA0129791  
 \*all prices includes VAT

**Total Payment** R \_\_\_\_\_

**Tax invoice**  Yes  No

**For more information e-mail [ceo@cigfaro.co.za](mailto:ceo@cigfaro.co.za) or contact the office 011-394-0879**

Please quote Organisation or invoice number on deposit slips.

Kindly email proof of payment to [ceo@cigfaro.co.za](mailto:ceo@cigfaro.co.za)